

SRI LANKA NAVY 60TH ANNIVERSARY CELEBRATIONS
ADMINISTRATIVE INSTRUCTIONS FOR FOREIGN DELEGATES

1. All foreign delegates will be received at the Bandaranaike International Air Port, Colombo, and conducted through the VVIP lounge by a Conducting officer (CO) from the Sri Lanka Navy who will be the Liaison Officer for respective delegate throughout the stay in Sri Lanka.
2. All baggage will be collected by separate team at the Airport and delivered to the Hotel room.
3. Delegates will be provided with road transport from the air port to Hilton Hotel, Colombo which will be the place of accommodation during the entire stay in Sri Lanka.
4. All Chiefs of Navies/ Representatives and their Spouse will be provided with a Suitable Car exclusively during the stay. Staff officer will be provided with a separate vehicle.
5. Throughout the stay in Sri Lanka accommodation, food and internal transportation will be provided by the Sri Lanka Navy. Meals (when not provided elsewhere) could be obtained from Spice, Chinese and Curry Leaf Restaurants in the Hotel. Laundry facilities will be provided free of charge by the Hotel. Foreign delegates will be required to pay for International telephone calls, all Alcohol Beverages and Food/meals obtained for Your Guests.
6. Separate invitations along with the brochure/ Souvenirs to all events will be delivered in a folder on arrival. Movements to event locations will be coordinated by the Conducting officer.
7. **UNIFORMS:** Foreign delegates are requested to bring Ceremonial white uniform, Mess Dress No 5 white working dress and Red Sea Rig uniforms. Referred uniforms can be viewed at the DRESSES tab in the website sln60.navy.lk. Delegates are requested to be dressed in same or the equivalent uniform.
8. Two mobile phone sim cards (along with one instrument) will be provided to each country delegation for convenience for local communication and bills will be settled by SL Navy.